

**ADVANCED AGENDA**  
**JEFFERSON COUNTY BOARD OF ZONING APPEALS**  
**JANUARY 17, 2008**

1. Minutes
2. Monthly Address from Deputy Director of Zoning, Sherry Kelly.
3. Variance Request by the Bank of Charles Town located in Kearneysville, WV to include a choice of red or green background selections in addition to the standard blue with contrasting white lettering that is currently being displayed on the Electronic Reader Board Color Message Sign. (Middleway District - Map 3B / Parcel 15)
4. Request by Town Run Commons (#Z06-01) for an extension of the Conditional Use Permit that was issued on August 17, 2006. Property Description: East side of 480 (Kearneysville Pike) approximately 0.25 miles south of its intersection with Route 16/5 (Morgan Grove Road) and one mile southwest of the Corporate Limits of Shepherdstown.  
(Shepherdstown District – Map 9 / Parcels 26.1, 26.2, 26.3 and 26.4 / 13.69 acres)
5. Rules of Procedure before the Jefferson County Board of Zoning Appeals.
6. Legal Update.
7. Correspondence.