

AGENDA FOR THURSDAY, JANUARY 25, 2007

APPOINTMENTS:

- 1. 9:00 a.m. - County Commission Workshop
- 2. 9:30 a.m. - Pledge of Allegiance
Approval of Minutes
Approval of Purchase Orders
Approval of Accounts Payable
- 3. 9:40 a.m. - Bonding and Activity Report
- 4. 9:45 a.m. - Public Comment
- 5. 10:00 a.m. - Mark Schiavone - Impact Fee Annual Report Presentation
- 6. 10:15 a.m. - Jeff Polczynski/Todd Fagan - Short Term GIS Goals
- 7. 10:30 a.m. - Paul Burke - Update on Hiring a Planner
- 8. 10:45 a.m. - Brandon Sims - Legal Update and Report
- 9. 11:00 a.m. - Jennifer S. Maghan - County Clerk's Report
- 10. 11:10 a.m. - Special Fiduciary Accounting
- 11. 11:15 a.m. - Ryan Frankenberry - Consumer Advocate - Office of the Attorney General - National Consumer Protection Week
- 12. 11:30 a.m. - Michael Schwartz/Joe Hankins - Green Infrastructure Presentation
- 13. 1:30 p.m. - County Commission Workshop - Joyce Ferebee/Fred Hess - West Virginia State Auditor's Office
- 14. 3:30 p.m. - County Commission Workshop - Mark Schiavone - Capital Improvement Plan

OLD BUSINESS:

- 1. Long Term Disability Insurance
- 2. Appointment of Alternate Member to the Board of Zoning Appeals
- 3. Appointment to the Harpers Ferry/Bolivar Public Service District

- 4. Appointment to the Jefferson County Building Commission
- 5. Legislative Issues
- 6. Kendig Keast Update/Ordinance Rewrite Discussion
- 7. Recommendation to Perform Background Checks on the Community Emergency Response Volunteers
- 8. Discussion and Plan of Support for Landowners Along Bloomery Section of Shenandoah River Concerning: Trash, Loitering, Public Health, Public Safety Environmental Issues and Water Quality
- 9. Timing of any desired revision to Comprehensive Plan of 2004
- 10. Counsel for Cable Franchise Negotiation - Correction
- 11. Review Advertisement and Salary for Long Range Planner

NEW BUSINESS:

- 1. Request for Approval of Employment of Assistant Prosecuting Attorney - Hassan S. Rasheed
- 2. Bids Received for Adaptive Reuse of the County Jail
- 3. George Rutherford - Request to be Appointed to the Eastern Panhandle Transit Authority
- 4. Request Written Recommendations to County Commission from DPZE prior to Kendig Keast Visit That Include Storm Water Management Recommendations in Draft of Subdivision Ordinances
- 5. Follow Up On Previous Commission request to DPZE to Comment on Storm Water Problems at Carriage Park, That Property Owners Attribute to Sheridan Construction
- 6. Legislative Issues: Discuss Two Legislative Issues to Bring to Delegation
 - 3a. —Annexation: AMEND 8-6-1 (Only in Counties Where There is Zoning), In the Event a Property is Proposed For Annexation Within a Municipality, More than Half of the Adjacent Property Owners May Petition the County Commission to Make a Finding If the Annexation is Detrimental to the County's Zoning and Land Use Ordinances. If The Finding is Made Affirmatively, the Annexation is Nullified.
 - 3b. — AMEND 11-1C-7-(e): Digital Tax Maps Shall Be Made Available at a Reasonable Price to County Commissions If They Are Not Distributed and Because

Tax Maps Do Not Include Property Owners' Identities. (NOTE: This law covering sale of maps was passed in 1990 and made no provision for "digital maps" because they were not widely used yet.) (Law in Workbook).

- 7. **Vote To Ask the County Board of Health, In Its Authority to Oversee and Supervise the Dept. of Environmental Health, To Assist the County Commission In Studying the Feasibility of Establishing an Ordinance Whereby All Inspections of Well and Septic in Older Homes Be Done by the Health Department Prior to Sale. This Policy Was Recommended and Detailed To The Commission Last Spring by Sanitarian Lisa Dunn. A Consumer Protection Measure (Sample Ordinances Enclosed in Workbook) (§16-2-1. Purpose. "Local boards of health, created, established and operated pursuant to the provisions of this article, are responsible for directing, supervising and carrying out matters relating to the public health of their respective counties or municipalities.")**

- 8. **Appropriate Notice for All County Commission Meetings**

- 9. **Dannie F. Wall & Wayne E. Braunstein - Request for Remediation Plan for Property Assessment Increases**

- 10. **Meeting for Public Presentation of Jail Plans**
- 11. **Discussion Items for Council of Government Meeting**

- 12. **Mirrors at the 911 Center**

- 13. **County Commission Reports**

INFORMATION:

- 1. **Kendig Keast Schedule for January 29-30, 2007.**

- 2. **Reminder of Council of Governments Meeting on Wednesday, January 31, 2007.**

- 3. **2006 Annual Report received from the Jefferson County Office of Homeland Security/Citizen Corps/CERT.**

- 4. **Training Seminar Schedule for County Officials received from the West Virginia State Auditor's office.**

- 5. **Correspondence received from the West Virginia Development Office concerning the coal-based synthetic fuel tax.**

- 6. **Draft preliminary outline for the creation of a multi-jurisdictional planning entity received.**

- 7. **Correspondence received from Shenandoah Junction Public Sewer, Inc. concerning property tax assessment.**

- 8. Correspondence received from Jefferson Utilities, Inc. concerning property tax assessment.
- 9. Summary of road cleanups funded by grant money received from Keep Jefferson Beautiful.
- 10. Correspondence received from the Mills Group, LLC concerning the Jefferson County Jail WVSHPO Development Grant Application.
- 11. Copy of correspondence received from Matthew Grove concerning the correspondence from Mills Group, LLC.
- 12. Correspondence received from Pam Parziale concerning the Jailhouse Advisory Committee.
- 13. New Release received from the West Virginia Department of Culture and History concerning Historic Preservation development grants available.
- 14. West Virginia Court Security Fund Grant Application received.
- 15. Correspondence received from R. Jean Finley concerning a response to correspondence received from Commissioner Surkamp.
- 16. Notice received from the County Commissioners' Association concerning the passing of Marrie Brewer Helton, wife of State Tax Commissioner Virgil Helton.
- 17. Legislative Lineup received from the County Commissioners Association.
- 18. "A-County-A-Day" at the Legislature calendar received from the Association of Counties.
- 19. Legislative information received from the Association of Counties.
- 20. 78th West Virginia Legislature Information Packet received.
- 21. Copy of correspondence sent to the Assessor's office from Dixie L. Guyot received concerning property tax assessments.
- 22. Correspondence received from Comcast concerning email and cable changes.
- 23. Notice received of a Loudoun County Public Hearing on a proposed amendment to the comprehensive plan on January 22, 2007.
- 24. Notice received concerning Adelpia from the United States Bankruptcy Court.
- 25. Miscellaneous

