

**AGENDA FOR THURSDAY, JANUARY 31, 2008**

Y/ N/ N/A

**APPOINTMENTS:**

- 1. 9:00 a.m. - County Commission Workshop
- 2. 9:30 a.m. - Pledge of Allegiance  
Approval of Minutes  
Approval of Purchase Orders  
Approval of Accounts Payable
- 3. 9:40 a.m. - Bonding and Activity Report
- 4. 9:45 a.m. - Public Comment
- 5. 10:00 a.m. - Mark Schiavone - Impact Fee Annual Report
- 6. 10:15 a.m. - Jefferson County Libraries Budget Request Presentation
- 7. 10:30 a.m. - Patsy Noland - Personnel Matter
- 8. 11:00 a.m. - Jennifer S. Maghan - County Clerk's Report  
- Request President's Signature for notice and  
Acknowledgment of Assignment for Lease Purchase  
Agreement
- 9. 11:15 a.m. - Stephanie Grove - Legal Update and Report
- 10. 2:30 p.m. - Board of Review and Equalization

**OLD BUSINESS:**

- 1. Legislative Issues
- 2. House Bill 4119 (JS)
- 3. Zoning and Subdivision Ordinance Amendment Discussion
- 4. Appointments to the Water Advisory Committee
- 5. Appointments to the Parks and Recreation Commission

- 6. HOME Funding Recommendation for Fiscal Year 2008
- 7. Budget; Report/Forecast/Analysis of FY09 Receipts with all Applicable Risk Factors Thoroughly Considered

**NEW BUSINESS:**

- 1. Blue Ridge Mountain Volunteer Fire Company - Recognition and Awards Banquet
- 2. Dunn Engineers - Request for Contract Extension
- 3. Emergency Communications Center - Change Order #3
- 4. Request for a Review of the Progress of the Jefferson County Radio Initiative
- 5. Correspondence from Chief Donald H. Buracker - Shared Law Enforcement Radio Channels
- 6. Barbara Humes - Elks Run Study Committee - Request for Work Session
- 7. Discuss HB 4057 and SB 224 (FM)
- 8. Authority to Rent County Building to E-911 Commission (FM)
- 9. Executive Session - Personnel Issue (FM)
- 10. BORE - Role of PA (FM)
- 11. County Administrator Reports
- 12. County Commission Reports

**INFORMATION:**

- 1. Notice received of a radio system meeting and presentation with Jeff Polczynski on February 5, 2008, at 7:30 p.m. at Independent Fire Company.
- 2. Acceptance of bond for Angus View Subdivision in the amount of \$153,073.
- 3. Report of Services and Expenses for the 2<sup>nd</sup> quarter received from the Ambulance Authority.

- 4. Correspondence received from the Chamber of Commerce concerning House Bill 4119.
- 5. Articles of Incorporation received from the Middleway Volunteer Fire Company.
- 6. Correspondence received from Comcast concerning services.
- 7. Order received from the United States Bankruptcy Court concerning Tackley Mill, LLC.
- 8. Correspondence received from the Hagerstown/Eastern Panhandle Metropolitan Planning Organization concerning the Transportation Enhancement Program Application.
- 9. Air quality presentation pamphlets received from the Eastern Panhandle Clean Air Connection.
- 10. Notice received from the Office of the State Auditor concerning the training seminar schedule for county officials.
- 11. Correspondence received from the Division of Culture and History concerning Shepherdstown Streetscape Phase II.
- 12. Stage Whispers newsletter received from the Old Opera House.
- 13. Jail progress meeting minutes received from Grove & Dall'Olio Architects.
- 14. Notice received from the Association of Counties of Workers' Compensation Seminars.
- 15. Legislative information received from the Association of Counties.
- 16. Correspondence received from F. Mark Schiavone concerning the fire lane located behind the Smoot Building.
- 17. Notice received from Loudoun County of a comprehensive plan amendment public hearing.
- 18. Weekly settlement report for the Charles Town Races received from the West Virginia Lottery.
- 19. Miscellaneous

## CORRESPONDENCE



1. Correspondence received concerning property tax assessment from:

Marcia H. Hanigan  
Horace & Joan Easterling  
Richard A. & Mary L. Grasso  
Paula J. Frickey  
Robert W. & Margaret E. Lang  
Mary E. Hylton  
Dave Barnes  
James L. & Marita R. Beall