

AGENDA FOR THURSDAY, MARCH 8, 2007

Y/ N/ N/A

APPOINTMENTS:

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| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 1. | 9:00 a.m. - County Commission Workshop |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 2. | 9:30 a.m. - Pledge of Allegiance
Approval of Minutes
Approval of Purchase Orders
Approval of Accounts Payable |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 3. | 9:40 a.m. - Bonding and Activity Report
- Spruce Hill Subdivision Bonding |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 4. | 9:45 a.m. - Public Comment |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 5. | 10:00 a.m. - Marian Buckner & Rebecca MacLeod - Potomac Headwaters
RC&D - Budget Request |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 6. | 10:15 a.m. - Ed Dunleavy - Shepherdstown Battlefield Funding Request |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 7. | 10:30 a.m. - Meg Burns - Discuss Income from Race Track |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 8. | 10:45 a.m. - Trina Bartlett - WV 211 Presentation |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 9. | 11:00 a.m. - Jennifer S. Maghan - County Clerk's Report
- County Clerk's End of Month Report
- Budget Revision Request |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 10. | 11:15 a.m. - Rev. Ernest Lyles - Project Excel Budget Request |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 11. | 11:30 a.m. - Jane Rissler - Joint City/County Planning |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 12. | 11:45 a.m. - James B. Crawford - Charles Town Annexation Continued |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 13. | 12:00 p.m. - Brandon Sims - Legal Update and Report |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 14. | 1:30 p.m. - County Commission Workshop - Budget Review and
Consideration |

OLD BUSINESS:

- 1. Appointment of Alternate Member to the Board of Zoning Appeals
- 2. Appointment to the Jefferson County Building Commission
- 3. Appointment to the Property Safety Enforcement Agency
- 4. Legislative Issues
- 5. Kendig Keast Update/Ordinance Rewrite Discussion
- 6. Shepherdstown Battlefield Transportation Enhancement Grant
- 7. Schedule Meeting with Cable Franchise Legal Counsel - Robert Rodecker
- 8. Executive Session to Discuss the Possible Purchase of Property and Associated Legal and Contractual Matters
- 9. Letter to Governor Expressing Dissatisfaction with Form for Application for Review of Property Assessment
- 10. Re-Organization
- 11. Eastern Panhandle Transportation Authority: Bylaws, Minutes Authority

NEW BUSINESS:

- 1. Jefferson County Chamber of Commerce - Request for Permission to Include Wine at the Mountain Heritage Arts and Craft Festivals
- 2. Long Range Planner Interviews - Travel Expenses
- 3. Department of Planning, Zoning and Engineering Staff - Request to Address the Commission for Clarification on the Reorganization
- 4. Mark Schiavone - Transition Plan for Capital Projects Manager
- 5. Kristina Crea - Request for Use of Library Meeting Room for an Art Exhibit
- 6. Jefferson County Community Center - Palmer Construction Company Change Order
- 7. Correspondence from Elliot Kirschbaum - Request to Appeal Assessment Increase

- 8. Draft Agreement - Old Jail Courthouse Annex - Rockwell Construction
- 9. Correspondence from Ralph Lorenzetti - Withdrawal as Fiduciary Commissioner and Recommendation for Appointment of New Fiduciary Commissioner - Carmela M. Cesare, Esq.
- 10. Jim Addy, Mayor of Harpers Ferry - Appointment of Dan Riss and Carrie Gauthier to the Multi-Jurisdictional Planning Committee
- 11. Scheduling a Public Hearing on the Management Study
- 12. Transition Plan for Reorganization of PZE
- 13. Review Transition Planning to Establish CIP and Impact Fee Department
- 14. How To Review/Take Action on Other Recommendations from Management Study, for instance below
 - a. Establishing Jefferson IT Computer and Software Maintenance Program
 - b. Creating a Jefferson County Human Resource Office
- 15. Amenities for County Commission Meeting Room
- 16. County Court House Insurance Cost
- 17. Upgrade County Meeting Room Sound System
- 18. Motion to Include Mark Schiavone As A Participant in Our Budget Deliberations
- 19. Set Meeting with Sarah Birnbach to Discuss Changes to Management Plans Made by Legal Staff
- 20. Monthly Meeting: County Commission Department Heads
- 21. Charles Town Mass Annexation Plan: Legal Questions
- 22. Putting Management Study With All Enclosures Online
- 23. Request for Paul Raco, In New Capacity As Facilities Planner, To Conduct Study of all Options for Provision of Ambulance Services in the County
- 24. Request Paul Raco, As Facilities Planner, To report on the Affect to County Services of Proposed Annexations and the Split of Responsibilities between the County and City
- 25. Extension of Green Infrastructure Work with Freshwater Institute

- 26. Discuss Appropriateness of Immediate Repeal of Jefferson County Zoning and Land Development Ordinance Chapters 6, 7, and 8 and amending title of Ordinance to conform to change
- 27. Discuss Formation of MPA with Jefferson County, and Municipalities of Bolivar, Harpers Ferry and Shepherdstown
- 28. County Commission Reports

INFORMATION:

- 1. Meeting scheduled with Tammy DeFazio on March 21, 2007, at 1:00 p.m.
- 2. Certificate of Valuation and Assessed Values for Calculating Reduced (Rolled Back) Levy Rates received.
- 3. Meeting minutes received for the Special Meeting of the Planning Commission held on January 30, 2007.
- 4. Memorandums received from the Department of Impact Fees concerning transfers of funds.
- 5. Impact Fee Status Report received for February 2007.
- 6. Correspondence received from JCCEP concerning Paul Burke.
- 7. Correspondence received from the Division of Highways concerning highway projects.
- 8. Status report of County capital construction projects received.
- 9. Correspondence received from Tim Barr concerning budget hearings.
- 10. 2007 state training schedule received from the West Virginia Division of Homeland Security and Emergency Management.
- 11. Correspondence received from Action Audits, LLC concerning WI-FI networks.
- 12. Correspondence received from Comcast concerning rate adjustments.
- 13. Copy of Senate Concurrent Resolution No. 10 received.
- 14. Information on air quality received from Tom Christoffel.

- 15. Legislative information received from the County Commissioners' Association.
- 16. Legislative information received from the Association of Counties.
- 17. Copy of a newspaper article received from the County Commissioners' Association concerning the ATV bill.
- 18. Information received from the Association of Counties concerning Synfuel Tax distribution.
- 19. Information received concerning the Spring 2007 Local Government Leadership academy scheduled for April 14th - 15th, 2007
- 20. Weekly settlement report for the Charles Town Races received from the West Virginia Lottery.
- 21. Miscellaneous

CORRESPONDENCE

- 1. Correspondence received from Christy Huddle concerning the draft zoning and draft subdivision ordinances.
- 2. Correspondence received from Citizens of the Blue Ridge Act concerning a proposed Blue Ridge Mountain Overlay District.