

AGENDA FOR THURSDAY, APRIL 5, 2007

Y/ N/ N/A

APPOINTMENTS:

- 1. 9:00 a.m. - County Commission Workshop
- 2. 9:30 a.m. - Pledge of Allegiance  
Approval of Minutes  
Approval of Purchase Orders  
Approval of Accounts Payable
- 3. 9:40 a.m. - Bonding and Activity Report
- 4. 9:45 a.m. - Public Comment
- 5. 10:00 a.m. - Sherri Nielson - Barking Dog Ordinance
- 6. 10:15 a.m. - John Finamore - Table Games Referendum
- 7. 10:30 a.m. - Bill Polk - Personnel Matters
- 8. 11:00 a.m. - Jennifer S. Maghan - County Clerk's Report  
- Polling Place Splits/Changes
- 9. 11:15 a.m. - Legal Update and Report
- 10. 11:30 a.m. - Mark Schiavone
  - Commercial Building Permit Activity Report
  - Kirk Davis Personnel File Issue
  - Department Name Change Proposals
  - Impact Fee Fundable Project List
- 11. 11:45 a.m. - David Hammer - Pending Litigation Charles Town v. Jefferson County
- 12. 1:30 p.m. - County Commission Workshop - Transition Team

OLD BUSINESS:

- 1. Appointment of Alternate Member to the Board of Zoning Appeals
- 2. Appointment to the Jefferson County Building Commission

- 3. Appointment to the Property Safety Enforcement Agency
- 4. Legislative Issues
- 5. Kendig Keast Update/Ordinance Rewrite Discussion
  - Revised Budget
  - Major Policy Issues
  - Review of Paul Burke Proposal
  - Review of Draft Map
- 6. Shepherdstown Battlefield Transportation Enhancement Grant
- 7. Approval - Release of Deed of Trust Between Texas Stock Tab of West Virginia, Inc. and the County Commission of Jefferson County
- 8. Approval of Levy Estimate for Fiscal Year 2008
- 9. Move Kendig Visit to May
- 10. Discussion Possible Imminence of Special Election on Table Games
- 11. Discussion of Redacted Recommendation of Management Consulting Report Questions of Authorship of Redactions

**NEW BUSINESS:**

- 1. Appointments to the Planning Commission
- 2. Set Time for Quarterly Fiduciary Session
- 3. HSMM - Change Order for Architectural and Engineering Services
- 4. Discussion of Increasing Planning Commission Membership to Eleven Vice Nine with Legal Comments as Appropriate
- 5. Planning Commission Recommendations
  - Last Chance Used Cars Rezoning
- 6. Disabled American Veterans of the Eastern Panhandle - Request for Waiver of Permit Fees
- 7. Nancy Carolyn Cope - Request for Refund of Variance Fee
- 8. Authorization of County Fair Wage Compensation Study to be Completed by 1 September 2007

- 9. Bonding Administration Position
- 10. Sheriff Law Enforcement - Approval of Special Deputy Status
- 11. Planning Commission Appointments
- 12. Maintenance and Repair Issues
- 13. Offer to Planner
- 14. Absence of Chair the Week of April 9<sup>th</sup> to 13<sup>th</sup>
- 15. Personnel Matters
- 16. Streamlining Commercial Approval/Permitting Process
- 17. Resolution vs. HB 2406's Veto by Governor
- 18. Budget Revision: Funding for Fireworks, et al. From Balance of Defunct Account
- 19. County Commission Reports

**INFORMATION:**

- 1. Notice received of a Subdivision Work Session on Friday, April 6, 2007.
- 2. Various emails received from the Planning Commission concerning salaries and administrative rules.
- 3. Request received from the City of Charles Town for copies of the March 8<sup>th</sup>, 2007 County Commission meeting audio and video recordings.
- 4. Impact Fees Status Report received for March 2007.
- 5. Memorandums received from the Department of Impact Fees concerning transfers of funds.
- 6. Correspondence received from the Development Authority concerning appointments to the Planning Commission.
- 7. Letter of resignation received from Kim Shrader.
- 8. Correspondence received from Governor Manchin concerning the approval of the Records Management and Preservation Board County Records Grant.

- 9. Order of Recusal and Transfer received concerning Aubrey E. Henry v. Jefferson County Planning Commission.
- 10. Order of Recusal and Transfer received concerning Lori S. Kennedy v. Jefferson County Assessor.
- 11. Trial Court Rule 22 Scheduling Order received for Lori S. Kennedy v. Mary Bordier, Assessor.
- 12. Invitation received from Safe Haven Child Advocacy Center to attend a reception.
- 13. Invitation received from the Eastern Panhandle Free Clinic to attend an Open House on Monday, April 23<sup>rd</sup>, 2007.
- 14. Invitation received from Shepherd University to attend the 46<sup>th</sup> McMurrin Scholars Convocation on Wednesday, May 2, 2007.
- 15. Bylaws and minutes of the Eastern Panhandle Transportation Authority received.
- 16. Correspondence received from the Division of Homeland Security and Emergency Management concerning 2008 Hazardous Materials Emergency Planning Guide.
- 17. Invitation received from the US Census Bureau to attend a workshop regarding the local Update of Census Addresses Program on Tuesday, April 17, 2007.
- 18. Notice received of the 13<sup>th</sup> Annual LEPC/SERC Conference on September 24-26, 2007.
- 19. E-911 fees received from AT&T Communications.
- 20. Harpers Ferry National Historical Park Community Bulletin received.
- 21. Information received from the Association of Counties concerning HR811.
- 22. Invitation received from the Children's Home Society to attend the Founders' Day Celebration on Sunday, May 20, 2007.
- 23. Press Release received from the Jefferson County Historical Society concerning the Spring Meeting on Saturday, April 7, 2007.
- 24. Correspondence received from the Morgan County Office of Emergency Services thanking Barbara Miller for presentation and discussion during the Morgan County Local Emergency Planning Committee meeting.

- 25. Correspondence received from the Comptroller of Maryland concerning amendment or adjustment to a Maryland return.
- 26. E-911 fees received from the Public Service Commission.
- 27. Ethics Reporter received for March 2007.
- 28. Notice received from the Potomac Headwaters RC&D of an Executive Committee Meeting on Tuesday, April 10, 2007.
- 29. Correspondence received from the Association of Counties concerning the possibility of creating an insurance pool for property/liability insurance.
- 30. Correspondence received from the West Virginia Counties Risk Pool concerning the West Virginia Counties Group Self-Insurance Pool.
- 31. Miscellaneous

#### **CORRESPONDENCE**

- 1. Correspondence received from PETA concerning emergency veterinary care.
- 2. Correspondence received from PETA concerning the horses on the Danley farm.
- 3. Copy of correspondence received from the Mountain Water Systems Fair Water Rate Committee to the Public Service Commission concerning the Mountain Water Systems Fair Water Committee v. Jefferson Utilities, Inc.
- 4. Correspondence received from Marc Hoffman concerning horses on the Danley farm.
- 5. Correspondence received from Anthony Montapert concerning horses on the Danley farm.
- 6. Correspondence received from William McMullin concerning horses on the Danley farm.
- 7. Correspondence received from Carol E. Dunleavy concerning a barking dog ordinance.
- 8. Correspondence received from Patricia Panitz concerning horses on the Danley farm.