

AGENDA FOR THURSDAY, MAY 24, 2007

Y/ N/ N/A

APPOINTMENTS:

- 1. 9:00 a.m. - County Commission Workshop
- 2. 9:30 a.m. - Pledge of Allegiance
Approval of Minutes
Approval of Purchase Orders
Approval of Accounts Payable
- 3. 9:40 a.m. - Bonding and Activity Report
- 4. 9:45 a.m. - Public Comment
- 5. 10:00 a.m. - Paulette Sprinkle: Jefferson County Convention and Visitor's Bureau
Annual Report and Parity Room Tax Bill
- 6. 10:15 a.m. - Tyler Oyler - On behalf of Senator John R. Unger, II - Use of
Courthouse for community service workshops
- 7. 11:00 a.m. - Jennifer S. Maghan - County Clerk's Report
- Election Update
- Resolution/Bonding of County Funds
- 8. 11:15 a.m. - Legal Update and Report
- 9. 1:30 p.m. - County Commission Workshop - Steve Pace - Unity Benefits
Services - Elected Officials/Department Heads

OLD BUSINESS:

- 1. Appointment of Alternate Member to the Board of Zoning Appeals
- 2. Appointment to the Jefferson County Building Commission
- 3. Appointment to the Property Safety Enforcement Agency
- 4. Legislative Issues
- 5. Kendig Keast Update/Ordinance Rewrite Discussion

- 6. Shepherdstown Battlefield Transportation Enhancement Grant
- 7. The Village at Samuel Street - Request Assignment of Bond Estimate
- 8. Re-organization: Separating Animal Control from Maintenance Department - Elevation of Mike Shrewsbury to Supervisor, De-funding New Supervisor Position - Correspondence from Sara Mauck
- 9. Summer Interns
- 10. Proposed Transmission Line Through Region, Possibly Jefferson County
- 11. Re-Org: Separate Animal Control and Maintenance Depts., New Supervisor Selection, Issues Within Animal Control Department
- 12. Corridor letter to Secretary of Energy
- 13. Employee Benefits
- 14. IT Hire Advertisement

NEW BUSINESS:

- 1. Bank Securities/Bonding - County Bank Accounts - Correspondence from Sheriff Boober
- 2. Region 9 - Fiscal Year 2008 Appointment
- 3. Request memos from Casimiro and Grove re annexation legislation to interims committee
- 4. Renewed request for completed legal review of new employee handbook, submitted December, 2006
- 5. Discussion Clarification of IT technical support hire: Supportive Relation to County Admin Staff
- 6. Parks and Rec Invite to Give Power Point on Their Finances
- 7. Invite to Small Flows Clearinghouse for Presentation

- 8. Approval of Employment - Charles Gran - General Labor - Maintenance Department
- 9. Long Range Planner - start date, arrangements
- 10. Interest in forum/date on table games referendum - status report
- 11. P.A. office - attorney client privileged communications
- 12. Bid results for the JC604 - Emergency Call Center and approval of the low bidder
- 13. Bi-Weekly Progress report on all projects - hand out
- 14. Discussion and vote for approval on the administrative portion of the Grove and Dall'Olio architectural contract - Change order for \$68,000.00 additional funds
- 15. County Commission reports

INFORMATION:

- 1. Reminder Courthouse is closed Monday, May 28, 2007 - Memorial Day.
- 2. Email correspondence received from Robert Rodecker, Esquire regarding the Comcast Cable Franchise Agreement.
- 3. Email correspondence received from Jeffrey Polczynski summarizing the project kickoff meeting between MSAG and Jefferson County (with WVSAMB).
- 4. The 2007 Targeted Watershed Grants Announcement received from Joe Hankins.
- 5. Resignation letter received from R. Earl Wilbourne from the Jefferson County Parks & Recreation Commission.
- 6. Invitation received for the 4-State I-270 Transportation Summit from the Board of Commissioners of Frederick County Maryland.
- 7. Correspondence received from West Virginia University regarding the WVU Local Government Leadership Academy.

- 8. Correspondence received from the Corporation of Harpers Ferry regarding the Old Standard Quarry.
- 9. Advisory Memorandum received from the State of West Virginia Office of the State Auditor regarding Help America Vote Act.
- 10. Correspondence received from Vickey M. Wilcher of CASA expressing gratitude for the grant award received from the Jefferson County Commission.
- 11. Notice of the joint meeting between Commissioners and Board of Education officials received from Dr. Steven Nichols.
- 12. Correspondence received from the County Commissioner's Association of West Virginia regarding June Interim meetings.
- 13. Weekly settlement report received from the West Virginia Lottery.
- 14. Correspondence received from the United States Department of the Interior Fish and Wildlife Service Division of Financial Management regarding the Refuge Revenue Sharing Act.
- 15. Notice of Public Hearing on a Comprehensive Plan Amendment received from Loudoun County Virginia Department of Planning.
- 16. Correspondence received from James E. Watson, III of the Jefferson County Fire & Rescue Association expressing gratitude for the 2008 fiscal year allocations received from the Jefferson County Commission.
- 17. Resignation letter received from Matthew Scott Barney, Deputy Clerk from the Jefferson County Clerk's Office.
- 18. Correspondence received from the United States Department of Commerce Economics and Statistics Administration regarding the LUCA program.
- 19. Correspondence received from the West Virginia Division of Culture & History regarding following property listed on the National Register of Historic Places - Cool Spring Farm.
- 20. Correspondence received from F. Mark Schiavone, Director/Impact Fee Coordinator regarding options securing impact fee funds collected.
- 21. Miscellaneous