

AGENDA FOR THURSDAY, JULY 17, 2008

Y/ N/ N/A

APPOINTMENTS:

- 1. 9:30 a.m. - Pledge of Allegiance
Approval of Minutes
Approval of Purchase Orders
Approval of Accounts Payable
- 2. 9:40 a.m. - Bonding and Activity Report
- 3. 9:45 a.m. - Public Comment
- 4. 10:00 a.m. - Michelle Goldman - Eastern Panhandle Free Clinic
- 5. 10:15 a.m. - Board of Health Interviews
- 6. 10:30 a.m. - Parks and Recreation Interviews
- 7. 10:45 a.m. - Building Commission Interviews
- 8. 11:00 a.m. - Jennifer S. Maghan - County Clerk's Report
- 9. 11:15 a.m. - Charlotte Porter - Books for Babies Report
- 10. 11:30 a.m. - Region 9 Interviews
- 11. 11:45 a.m. - Len Switalski - Request for Increase in Executor Fees - Estate of William E. Ayers
- 12. 1:30 p.m. - Harpers Ferry Bolivar Public Service District Interviews
- 13. 1:45 p.m. - Solid Waste Authority Interviews
- 14. 2:00 p.m. - Kaye Moore - Mountain Water System
- 15. 2:15 p.m. - Peter Corum - Arts & Humanities Alliance
- 16. 2:30 p.m. - Stephanie Grove - Legal Update and Report

OLD BUSINESS:

- 1. Legislative Issues
- 2. Zoning and Subdivision Ordinance Amendments Discussion
- 3. Appointments to the Water Advisory Committee
- 4. Appointments of Alternate Members to the Board of Zoning Appeals
- 5. Appointment to the Jefferson County Building Commission
- 6. Jail Opening Celebration Committee
- 7. Office Space for Historic Landmarks and Arts & Humanities Alliance
- 8. Appointments:
 - Solid Waste Authority - One 4-year term
 - Board of Health - One 5-year term
 - Harpers Ferry/Bolivar Public Service District - One 6-year term
 - Parks & Recreation Commission - Three 3-year terms
- 9. Purchasing Policy
- 10. Support of Old Jail Celebration

NEW BUSINESS:

- 1. County Commission Summit Legislative Agenda - 2009 Issues
- 2. Approval of Employment - Geraldine Herbert - County Clerk's Office
- 3. West Virginia Community Corrections Funds Grant - Approval of Contract Agreement - \$193,812
- 4. West Virginia Community Corrections Fund Grant - Approval of Contract Agreement - \$62,500
- 5. Approval of Grant Contract & Resolution - Governor's Community Participation Program - Jefferson County Parks and Recreation - \$7,000
- 6. Approval of Grant Contract & Resolution - Governor's Community Participation Program - Jefferson County Parks and Recreation - \$11,000
- 7. Emergency Communications Center Change Order #4

- 8. The Alice Ferguson Foundation - Request to Sign On To The Potomac River Watershed Trash Treaty
- 9. Transfer of the \$100,000 in the Shepherdstown Battlefield Account to an Operational Account Dedicated to Achieving Salary Equity (DM)
- 10. Approval or Disapproval of Proposed Impact Fee Ordinance Changes Regarding Age Restricted Communities (GC)
- 11. Request to PA for Comments Regarding Legal Requirements and Availability of PA Support for Reviewing County Employee Job Descriptions. Also, Should the County Commission Require an Attorney Representing the County Commission at Performance Review, then who Provides the Employee being Evaluated Legal Support (GC)
- 12. Retention of Outside Counsel for all Employment Law Matters or Issuance of RFP for Same (FM)
- 13. County Administrator Reports
- 14. County Commission Reports

INFORMATION:

- 1. Reminder of County Commission Workshop on Monday, July 21, 2008, at 10:00 a.m.
- 2. Acceptance of Bond for IHOP Restaurant in the amount of \$274,747.
- 3. Reminder of visit from Kathy Mattea at the Jail Building on Friday, July 18, 2008, at 10:15 a.m.
- 4. Correspondence received from the National Park Service concerning the retirement of Donald Campbell.
- 5. Correspondence received from John Doyle concerning certified mailings of changes in the county's zoning ordinance.
- 6. Information received from Peter Appignani concerning Jefferson Utilities.
- 7. Correspondence received from James L. Pitrolo, Jr. concerning the Prevention Resource Office Program.
- 8. Correspondence received from Guardian concerning the addition of an account manager.

- 9. Notice received of a "Power of Ten" Summit to develop downtown revitalization plans on September 8-10, 2008.
- 10. Correspondence received from the Lafferty Family concerning their appreciation for services and pet adoption from the Animal Control Office.
- 11. Copy of Title 110, Legislative Regulations, Department of Tax and Revenue, Series 1A - Valuation of Farmland and Structures Situated Thereon for Ad Valorem Property Tax Purposes received from Cam Tabb.
- 12. Correspondence received from Region 9 concerning the FY2009 Annual Assessment.
- 13. Notice received from the West Virginia Department of Environmental Protection of the appointment of William Madert to the Solid Waste Authority.
- 14. Correspondence received from Andrew Arnold concerning Fire and EMS fees.
- 15. Information received from Todd Fagan on the Eastern Panhandle GIS Users Group Meeting on Tuesday, August 26, 2008.
- 16. Appointment to be made to the Board of Health on Thursday, August 7, 2008.
- 17. Commission Order received from the Public Service Commission concerning Enhanced 911 Fee for Prepaid Services.
- 18. Information concerning mileage rates received from the County Commissioners' Association.
- 19. Meeting minutes received from the Harpers Ferry/Bolivar Public Service District.
- 20. Meeting minutes received from the Jefferson County Public Service District.
- 21. Weekly settlement report for the Charles Town Races received from the West Virginia Lottery.
- 22. Miscellaneous

CORRESPONDENCE

- 1. Correspondence received from Sherri Neilson concerning a barking dog ordinance.