

AGENDA FOR THURSDAY, OCTOBER 16, 2008

Y/ N/ N/A

APPOINTMENTS:

- 1. 9:30 a.m. - Pledge of Allegiance
Approval of Minutes
Approval of Purchase Orders
Approval of Accounts Payable
- 2. 9:40 a.m. - Bonding and Activity Report
- 3. 9:45 a.m. - Public Comment
- 4. 10:00 a.m. - Sheriff Ed Boober - Request for Counsel for Petition to Sheriff -
Farm Use/Residual Undeveloped Properties
- 5. 11:00 a.m. - Jennifer S. Maghan - County Clerk's Report
 - Computer Issues and SSI
 - Elections Update
- 6. 11:15 a.m. - Stephanie Grove - Legal Update and Report

OLD BUSINESS:

- 1. Legislative Issues
- 2. Zoning and Subdivision Ordinance Amendments Discussion
- 3. Appointment of Alternate Members to the Board of Zoning Appeals
- 4. Proposal to Reorganize Jefferson County Government as follows:
 - 1. Transfer Budget Management from the Office of the County Administrator to the Department of Capital Planning and Management. Budget Management for the 2009 Budget will remain with the County Administrator until the 2009 Budget is closed. Budget planning and subsequent execution, for the 2010 Budget will be, with assistance from the County Administrator, the responsibility of the new Financial Officer.
 - 2. Create a Purchasing Agent to centralize purchasing by Jefferson County. The current Construction Manager will assume these new duties 1 December 2008.
 - 3. Create a Human Resource Department under the County Commission to be funded under the 2010 Budget.
- 5. Request from Ruth Wagner, AARP President for a Resolution to Stand with AARP'S Divided We Fail Initiative on Health Care and Financial Security
- 6. Request from Teri Picard to Change Excessive Noise Ordinance

- 7. Task staff to obtain details of prescription drug benefit offered by CCAWV and/or NACO for Commission review and decision

NEW BUSINESS:

- 1. Motion to pursue Intervener status before the Public Service Commission concerning the PATH alignment and its effects on Jefferson County Residents (DM)
- 2. Northern Shenandoah Valley Regional Commission membership discussion
- 3. Budget Review
- 4. Transmission Corridor: Motion for legal counsel to intervene on PATH as did Berkeley County Commission and Request GIS staff to create map quantifying impact of a 400 foot wide path, not 200 foot (JS)
- 5. Personnel Policy Manual - fix language so sick leave is not included in payments upon retirement, resignation or dismissal to conform with widespread convention (JS)
- 6. Create up-to-date, complete and centralized record of accrued sick leave and vacation time. Have Department Heads submit with regular payroll accrued sick and vacation time for both the Department Head and all their employees (JS)
- 7. Second request for employees with access to the County Computer(s) servers. This was voted as part of the request for information on SSI by Commissioner F. Morgan and not complied with (JS)
- 8. Providing County IT staff with passwords to the county server. County Commission voted that this information be provided and IT staff received passwords to computer switches not passwords to the server(s) as voted and requested. If providing these passwords is objected to by an elected's office, recommend pursuing recent recommendation of IT staff before the County Commission to work with SSI to put such an elected's office into its own "domain" providing computer privacy and security that is presently absent. This would allow IT staff to understand system on the County side without impeding work flow in the elected's office. Also asking discussion of feasibility of sending IT staff to be trained by SSI in Morgantown (JS)

INFORMATION:

- 1. Notice of Public Hearing - Ordinance Creating the Jefferson County Emergency Services Agency
- 2. Order Granting Defendant's Motion for Summary Judgement for Civil Action No: 08-C-77 received from the Circuit Court of Jefferson County
- 3. Invitation to the FHLBank Letters of Credit and Tax Exempt Bonds: A New Business Opportunity Conference received from the WV Association of Counties

- 4. Meeting minutes for September 8, 2008 received from the Jefferson County Public Service District
- 5. Charles Town-Ranson Christmas Parade notice received from the City of Charles Town
- 6. Meeting minutes for September 10, 2008 received from the Harpers Ferry/Bolivar Public Service District
- 7. Weekly settlement report received for the Charles Town Races from the West Virginia Lottery.
- 8. Correspondence received from Governor Joe Manchin, III
- 9. Correspondence received from Herb Snyder regarding Jefferson County Commission's request to intervene in PATH Public Service Commission case
- 10. Notice of Ribbon Cutting received from the Chamber of Commerce for American General Finance at Jefferson Crossing on Monday, October 20, 2008 at 10:00 a.m.
- 11. Notice of Ribbon Cutting received from the Chamber of Commerce for the Walmart Grand Re-Opening on Wednesday, October 22, 2008 at 8:00 a.m.