

**AGENDA FOR THURSDAY, NOVEMBER 1, 2007**

Y/ N/ N/A

**APPOINTMENTS:**

- 1. 9:00 a.m. - County Commission Workshop
- 2. 9:30 a.m. - Pledge of Allegiance  
Approval of Minutes  
Approval of Purchase Orders  
Approval of Accounts Payable
- 3. 9:40 a.m. - Bonding and Activity Report
- 4. 9:45 a.m. - Public Comment
- 5. 10:15 a.m. - Brad Gray - Stonewall Heights, LLC - Old Standard, Buglar's Rest, Allstadt Corners Presentation
- 6. 10:45 a.m. - James B. Crawford - Charles Town Annexations
- 7. 11:00 a.m. - Jennifer S. Maghan - County Clerk's Report
- 8. 11:15 a.m. - Stephanie Grove - Legal Update and Report
- 9. 11:30 a.m. - Legislative Delegation - Amendments to Annexation Statute Discussion
- 10. 1:30 p.m. - County Commission Workshop - Development Authority
- 11. 2:30 p.m. - County Commission Workshop - Sheriff Boober - ATV's

**OLD BUSINESS:**

- 1. Legislative Issues
- 2. Kendig Keast/Ordinance Rewrite Discussion
- 3. Update on Budget Plans (RM)
- 4. Transportation Impact Fee Discussion Update

**NEW BUSINESS:**

1. Meeting Schedule for Thanksgiving Week
2. Approval of Employment - Kimberly S. Crosier - Office of Homeland Security and Emergency Management
3. Motion to Consider Three Steps, Highlighted Below, to Remove from Office Jefferson County Commissioner Jim Surkamp:
  - Authority for removal of public officers is under WV State Code 6-6-7 with respect to official misconduct, malfeasance in office, incompetence, neglect of duty...
  - Commissioner Surkamp's disruptive and threatening actions over the last three years have brought shame and discredit on the Jefferson County Commission
  - Accordingly, it is motioned to propose that the PA's Office, review the applicability of WV State Code 6-6-7 in this matter (Step One), and if appropriate draft a petition (Step Two), to be subsequently reviewed and approved by the Commission (Step Three), prior to submission to the Circuit Court. (GC)
4. Compensation and Classification Proposals Received
5. Budget Revision from Imaging Fund to General Fund Data Processing
6. Appointment to the North Eastern Regional EMS, Inc. - One 2 year term ending October 31, 2009
7. Contract for Professional Services Between R.D. Zande & Associates and Jefferson County Office of Homeland Security and Emergency Management - Development of a Resource Manual
8. Approval of Change Orders #1, #5, #6, #7, #8, #9 and #10 - Communications Center
9. Approval of Change Orders #8, #11, and #9 - Jail House Annex
10. Consideration and Adoption of Planning Commission Bylaws
11. Arthur & Stacey Eberling - Request for Building Permit Fee Refund
12. Budget Revision - Increasing Salaries of those Employees who Receive an Annual Salary of \$25,000 or Less (DM)
13. Schedule votes/signing of orders to conform to WVSCA decision on annexation (FM)

- 14. Commitment of funds to possible Shepherdstown Battlefield acquisition (FM)
- 15. Procedures for set of six hearings to be held on zoning and subdivision ordinances (FM)
- 16. Resolution of support for Stonewall Heights proposal (FM)
- 17. Attendance at CreateWV Conference on November 13<sup>th</sup> and 14<sup>th</sup> (FM)
- 18. County Administrator Reports
- 19. County Commission Reports

**INFORMATION:**

- 1. Appointments to be made to the Ambulance Authority on November 8, 2007.
- 2. Appointments to be made the Water Advisory Committee on November 15, 2007.
- 3. Staff's Motion to Dismiss received from the Public Service Commission.
- 4. Copy received from the Supreme Court of Appeals of West Virginia granting the Writ of Mandamus for the City of Charles Town v. The County Commission of Jefferson County.
- 5. Copy of correspondence from Andrew D. Arnold received concerning the proposed Ambulance Authority building.
- 6. Information received concerning the Governor's announcement of new leadership in state volunteerism agency.
- 7. Notice received from the Departments of Planning and Zoning of a Subdivision Work Session on Friday, November 2, 2007.
- 8. Correspondence received from the Prosecuting Attorney's office concerning a Water Conservation Plan.
- 9. Correspondence received from the Fire and Rescue Association concerning the letter of application to the State to combine fire and EMS services.
- 10. Jefferson County Jail Progress Meeting minutes received from Grove & Dall'Olio.
- 11. Correspondence received from Edward L. Burns concerning proposed revision to West Virginia Coded 8-6-4.

- 12. Notice received of an AHA! Art Show Dedicated to Animals on October 7- November 30, 2007.
- 13. Public comment received from Dick Latterell.
- 14. Information received from the Association of Counties concerning group email for county commissioners.
- 15. Copy of a newspaper article received from the Association of Counties concerning the Supreme Court annexation decision.
- 16. Copy of a newspaper article received from the County Commissioners' Association concerning regional meetings.
- 17. Information received from the County Commissioners' Association concerning Risk Management Roundtable workshops.
- 18. Update received from the County Commissioners' Association.
- 19. Notice received from the County Commissioners' Association of changes in the regional meeting schedule.
- 20. Franchise fees received from Comcast.
- 21. E-911 fees received from AT&T and IDT Corporation.
- 22. Community Bulletin received for Harpers Ferry National Historical Park.
- 23. Information received from the Association of Counties concerning PEIA Finance Board public hearings.
- 24. Weekly settlement report for the Charles Town Races received from the West Virginia Lottery.
- 25. Miscellaneous

#### **CORRESPONDENCE**

- 1. Correspondence received from Ron and Kay Hardy concerning plans for the Old Standard Quarry.
- 2. Correspondence received from Jami M. Hadden concerning public water and sewer for Shannondale.
- 3. Correspondence received from Tina and Randy Creller concerning public water and sewer for Shannondale.