

**AGENDA FOR THURSDAY, NOVEMBER 8, 2007**

Y/ N/ N/A

**APPOINTMENTS:**

- 1. 9:00 a.m. - County Commission Workshop
- 2. 9:30 a.m. - Pledge of Allegiance  
Approval of Minutes  
Approval of Purchase Orders  
Approval of Accounts Payable
- 3. 9:40 a.m. - Bonding and Activity Report
- 4. 9:45 a.m. - Public Comment
- 5. 10:00 a.m. - Mike Mood - Request for Letter of Recommendation for the  
Creation of Middleway Volunteer Fire Company
- 6. 10:15 a.m. - E.L. Burns - Surkamp Resolution
- 7. 10:30 a.m. - Bill Theriault - 300 Year Historic Commemoration
- 8. 11:00 a.m. - Jennifer S. Maghan - County Clerk's Report
  - Approval of Order Agreement for the Purchase of CSSI  
Records Management Software for the Clerk's Office
  - Request that the County Commission Maintain the Imaging  
Fund so that all Financial Documents can be Stored
- 9. 11:15 a.m. - Legal Update and Report
- 10. 1:30 p.m. - County Commission Workshop - Conference Call with Cable  
Franchise Legal Counsel - Robert Rodecker

**OLD BUSINESS:**

- 1. Legislative Issues
- 2. Kendig Keast/Ordinance Rewrite Discussion
- 3. Update on Budget Plans (RM)
- 4. Annexation Legislation Discussion

- 5. Compensation and Classification Proposals Received
- 6. Budget Revision from Imaging Fund to General Fund Data Processing
- 7. Consideration and Adoption of Planning Commission Bylaws
- 8. Commitment of funds to possible Shepherdstown Battlefield acquisition (FM)
- 9. Shepherdstown Battlefield Park and Riverfront (JS)

**NEW BUSINESS:**

- 1. Appointments to the Jefferson County Ambulance Authority
- 2. Governor's Community Participation Grant Program - Birthright Baby Outreach - Approval of Contract, Resolution and Letter of Agreement
- 3. Proposed IT Meeting
- 4. Discuss the Possibility of Placing the Complete Financing of the Purchase of the Shepherdstown Battlefield on a Referendum on the May Primary Ballot to Allow a Vote of the People (DM)
- 5. Memorial Resolution in Conjunction with the Sheriff's Office for State Trooper Brian Linn (DM)
- 6. Resolution Congratulating the Jefferson High Girls' Soccer Team on their State Championship (DM)
- 7. NIMS Test and Preparations for Emergencies (JS)
- 8. Executive Session - Personnel Issue
- 9. Discuss Re-Allocation of Space in Hunter House
- 10. Allocation of funds Toward Shepherdstown Battlefield Acquisition; comprehensive Report Detailing Timelines on SBPH Grant Sought
- 11. Catrina Bierlin, Historic Commemoration and Discuss Request for Return of Grave Marker to Jefferson County
- 12. County Administrator Reports
- 13. County Commission Reports

**INFORMATION:**

- 1. County offices will be closed on Monday, November 12, 2007 - Veteran's Day.
- 2. Notice of meeting cancellation for Thursday, November 22<sup>nd</sup>, 2007.
- 3. Appointments to be made to the Water Advisory Committee on November 15, 2007.
- 4. Appointment to be made to the Public Service District on December 6, 2007.
- 5. Memorandums concerning transfer of funds received from the Department of Capital Planning and Management.
- 6. Impact Fee Status Report received for October 2007.
- 7. Correspondence received concerning the Local Government Leadership Academy.
- 8. Notice of a Ribbon Cutting at The Beauty Center on Friday, November 9, 2007, at 4:00 p.m.
- 9. Public Service Commission order received concerning VoIP E-911 fees.
- 10. Correspondence received from the West Virginia Division of Homeland Security and Emergency Management concerning the 2008 HMEP Planning Grant.
- 11. Financial Report received from the Harpers Ferry/Bolivar Public Service District.
- 12. Copies of newspaper articles received from the Association of Counties concerning annexation.
- 13. Copy of newspaper article received from the Association of Counties concerning the new head of regional jails.
- 14. Notice received from Loudoun County of a public hearing on a comprehensive plan amendment on November 19, 2007.
- 15. Weekly settlement report for the Charles Town Races received from the West Virginia Lottery.
- 16. Miscellaneous

## **CORRESPONDENCE**

- 1. **Correspondence received from Charles Mountz Jr. concerning Commissioner Surkamp.**
  
- 2. **Correspondence received from Katherine Austin concerning Commissioner Surkamp.**
  
- 3. **Correspondence received from Jami M. Hadden concerning Commissioner Surkamp.**