

AGENDA FOR THURSDAY, NOVEMBER 29, 2007

Y/ N/ N/A

APPOINTMENTS:

- 1. 9:00 a.m. - County Commission Workshop
- 2. 9:30 a.m. - Pledge of Allegiance  
Approval of Minutes  
Approval of Purchase Orders  
Approval of Accounts Payable
- 3. 9:40 a.m. - Bonding and Activity Report
- 4. 9:45 a.m. - Public Comment
- 5. 10:00 a.m. - Andy Blake - Annexation Petition for Steeler Development, LLC
- 6. 10:15 a.m. - Jefferson County Ambulance Authority Appointment Interviews
- 7. 10:30 a.m. - Jimmy Pierson - Request for Funds to Assist with Installation of Heating System in Ranson Civic Center
- 8. 10:45 a.m. - Gordie Thorpe - Charles Town Kiwanis - Request for Funds for Children's Christmas Distribution
- 9. 11:00 a.m. - Jennifer S. Maghan - County Clerk's Report
  - Imaging Fund Accounts Report
  - Draft Precinct Map On-line
  - Monthly Report
- 10. 11:10 a.m. - Probate Department - Request for Approval of Two Accountings and President's Signature on a Triple Seal
- 11. 11:15 a.m. - Jefferson County Ambulance Authority - Request for Funding for Building Loan Payment
- 12. 11:30 a.m. - Peter Chakmakian - Procedure for Public Comment Upon the Proposed Zoning Ordinance Amendment
- 13. 11:45 a.m. - Stephanie Grove - Legal Update and Report
- 14. 1:30 p.m. - County Commission Workshop

**OLD BUSINESS:**

- 1. **Legislative Issues**
- 2. **Kendig Keast/Ordinance Rewrite Discussion**
- 3. **Update on Budget Plans (RM)**
- 4. **Appointments to the Jefferson County Ambulance Authority**
- 5. **Appointments to the Water Advisory Committee**
- 6. **Discuss Re-Allocation of Space in Hunter House (FM)**
- 7. **Proposal to Establish a County Commission Performance Review System for County Administrator and Department Heads (GC)**
- 8. **Capital Project Management Report, Assuming No Additional Capital Savings for Budget Years 2009 and 2010, on Monies Needed to Complete/Purchase Judicial Center Fall 2009, New Parking Lot, and Samuel/Liberty Buildings to Include County Swimming Pool Estimate (GC)**
- 9. **Semi-Annual Department Head, County Administrator Performance Reviews (JS)**
- 10. **Space Allocation/Hunter House (JS)**
- 11. **Appointment PSD, Term Expires December 1, 2007 (JS)**

**NEW BUSINESS:**

- 1. **Resolution to Create Shepherdstown Battlefield Park and Riverfront Acquisition Fund**
- 2. **Paulette Sprinkle - Jefferson County CVB - Request for Monthly Allocation of the Hotel/Motel Tax**
- 3. **Approval of Grant Contract and Resolution - Governor's Highway Safety Grant Program for In-Car Video Cameras for the Sheriff's Office**
- 4. **Legal Opinion on Proposal to Move Annexation Litigation to a Federal Court (GC)**
- 5. **Review of Commission Position on Annexation vis-a-vis CCAWV Position (GC)**

- 6. Employee Christmas Bonus Including the Necessary Budget Revision (DM)
- 7. Letter to CCAWV Suggested Amendment to WV Code regarding Affordable Housing (JS)
- 8. County Administrator Reports
- 9. County Commission Reports

**INFORMATION:**

- 1. Appointment to be made to the Jefferson County Public Service District on December 6, 2007.
- 2. Acceptance of Bond for Bakerton Fire Department, Inc. In the amount of \$85,778.22.
- 3. Correspondence received from Assistant Prosecuting Attorney James Casimiro concerning blasting ordinance research.
- 4. Correspondence received from Senator John D. Rockefeller, IV concerning the gypsy moth program.
- 5. Correspondence received from Todd Baldau concerning the Citizen Volunteer Legal Defense Fund.
- 6. Coakley article received from Commissioner Corliss concerning municipal annexations.
- 7. Correspondence received from Andrew Arnold, President of Shepherdstown Fire Department, Inc. supporting the proposed Ambulance Authority building.
- 8. Writ of Prohibition granted by the Supreme Court of Appeals of West Virginia for the Jefferson County Board of Zoning Appeals v. Highland Farms, LLC; and Thorn Hill, LLC.
- 9. Copy of a Resolution of Support concerning Old Standard Quarry received from the Town Council of Shepherdstown.
- 10. Financial summary received from the Jefferson County Development Authority for the quarter ending September 30, 2007.
- 11. West Virginia Court Security Fund Grant Application received.
- 12. Copy of a news article received from the County Commissioners Association

concerning jail bills.

- 13. Copy of news article received from the Association of Counties concerning jail bills.
- 14. Various meeting dates and information received from the County Commissioners Association.
- 15. Jefferson County Jail Progress meeting minutes received from Grove & Dall'Olio.
- 16. Meeting minutes received from the Harpers Ferry/Bolivar PSD.
- 17. Stage Whispers newsletter received from the Old Opera House.
- 18. E-911 fees received from Comtel Telcom Assets LP, IDT Corporation, AT&T Communications of West Virginia, and Level 3 Communications LLC.
- 19. Oath of Office received from Paul Rosa as a member of the Jefferson County Ambulance Authority.
- 20. Oath of Office received from Jon S. Brusco as an Alternate Member of the Board of Zoning Appeals.
- 21. NACo news articles received from the Association of Counties.
- 22. Harpers Ferry National Historical Park Community Bulletin received.
- 23. Weekly settlement reports for the Charles Town Races received from the West Virginia Lottery.
- 24. Miscellaneous

#### **CORRESPONDENCE**

- 1. Comments received from the Mayors of Harpers Ferry and Bolivar concerning Article 4 of the Draft Jefferson County Zoning Ordinance.
- 2. Correspondence received from A.R. (Rob) Hoxton IV concerning commercial use for 8530/8516 Shepherdstown Pike.
- 3. Correspondence received from Ronda Lehman concerning the draft zoning ordinance.