

2/7/07

ADVANCED AGENDA  
JEFFERSON COUNTY PLANNING COMMISSION  
FEBRUARY 13, 2007

1. Approval of minutes.
2. Requests for postponement.
3. Final Plat Public Hearing for the Raymond Paxton Minor Subdivision, Lot 2004B and Lot 2004A-Residue - 1 single family lot on 1.141 acres and 1 single family residue lot on 1.064 acres. The property is located on the west side of HARP 914 (Regent Road) at 0.06 miles north of Route 25.14 (Avon Bend Road) Mile Post 0.06. Raymond G. Paxton is the owner/developer. (PC File #06-40).
4. Request by The Marty Mart Group, LLC for a variance to allow two principle uses on one lot (Article 3 - Definitions). The property is located on Route 340 and Blair Road (WV 23) in the Harpers Ferry District.
5. Request by Haynes/Foltz, LLC for a variance to move the location of the access road. The property is located in Cedar Meadows Airpark Subdivision, Summit Point in the Middleway District. (PC File #02-18).
6. Request by James T. Blue and Sons, Inc., c/o John C. Skinner, Jr., for a variance to allow a parent to child conveyance from the James T. Blue and Sons Corporation of 5.1319 acres. The property is located WV Route 16/4, Luther Jones Road, Middleway District.
7. Limited Site Plan and Issuance of Improvement Location Permit for Sierra Properties. The property is located on the north side of Route 340/12 (Halltown Road) approximately 200 feet northeast of its intersection with U.S. Route 340. It consists of a roof overhang on an 8-unit apartment building on 1.008 acres. Sierra Properties, LLC is the owner. (PC File #S01-12).
8. Limited Site Plan and Issuance of Improvement Location Permit for Food Lion Expansion. The property is located on the north side of Route 45 (Martinsburg Pike) at its intersection with Maddex Square Drive within the Maddex Square Shopping Center. It is to consist of a 7,398 sq. ft. renovation on 5.940 acres. Chevy Chase Commercial is the owner/developer. (PC File #S06-04).
9. Planning Commission Budget.
10. Subdivision Processing Fees.
11. Spreadsheet of Past and Pending Projects.
12. Draft ordinance revisions.
13. Mailings to Planning Commission.
14. Continued from the January 23, 2007 meeting. Approve Annual Reports.
15. Postponed from the January 23, 2007 meeting. Appointment times for major agenda items.

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16. Committees and committee reports:

- Executive Committee
- Long Range Planner
- TDR
- Bylaws and Procedures Committee
- PSD Committee
- Budget Committee

17. Actionable Correspondence.

- (a) Email from Matthew R. Powell with Potomac Professional Services, LLC, on behalf of Greenbriar Investments LLC, concerning Beacon Hill Estates, Section II, (PC File #05-19).
- (b) Letter from Glenn H. Wasson regarding handicapped parking places in front of the Food Lion, Maddex Square Shopping Center.

18. Non-Actionable Correspondence.

19. Request by A. W. Dailey, Jr. for reconsideration of motion by Todd Baldau concerning staff meetings with applicants and applications.

20. Staff interactions with applicants, public & Planning Commission (Requested by Todd Baldau).

21. Legal representation, advice and possible action. Some or all the discussion may be closed to the public. Any decisions will be made in open session. Topics may include but are not limited to:

- 24-hour drainage of storm water
- Enforcement authority after bond is released
- Authority to delegate to committees
- Policies on agenda and electronic CIS

