

10/24/07

ADVANCED AGENDA
JEFFERSON COUNTY PLANNING COMMISSION
NOVEMBER 13, 2007

PUBLIC MEETING PROCEDURE:

The chairman shall identify the matter before the Planning Commission (PC) and ask for staff presentation and recommendations, which will be followed by a presentation by the applicant or the applicant's representative.

Once the applicant has finished speaking, the chairman shall ask for public comments. As a member of the public, once you are recognized by the chairman, please come to the podium, state your name, provide any credentials that you believe are appropriate, and make a brief presentation. If you agree with a previous speaker, you may simply say so.

The chairman may limit the presentation time of speakers.

Once the public comments are completed the applicant may respond to the public comments.

PC members may ask questions at any time.

A copy of any document or exhibit used by a speaker in his or her address to the PC must be left with the PC and will become part of the official public file on the matter at hand. The applicant or a representative of the applicant may have the opportunity to view the document or material.

Once all speakers have finished the PC will discuss and then vote on a motion 1) to approve, disapprove, or impose conditions on the application to comply with the Subdivision Ordinance if the application is a final plat; or 2) to approve, disapprove, or approve with conditions a variance request; or 3) to accept or not accept a Community Impact Statement (CIS). The Community Impact Statement is an informal step in the subdivision process and an applicant may proceed with the subdivision proposal whether or not the Planning Commission accepts the CIS.

1. Approval of minutes.
2. Requests for postponement.
3. Final Plat Public Hearing for the Cambridge Subdivision, Section 4, Phase 3, Lot D124. The property is to consist of 1 single family mobile home and 1 residue lot on 6.140 acres. The property is located on the south side of Route 17/5 (Flowing Acres Road) at 0.15 and 0.31 miles east of its junction with Route 17 (Flowing Springs Road). Flowing Springs, LLC is the owner/developer. Final Plat was submitted September 19, 2007. (PC File #07-25)
4. Final Plat Public Hearing for the Luis A. Ocasio Minor Subdivision, Lot 1, 2 & 3-Residue. The property is to consist of 2 single family lots and 1 single family residue lot on 2.6430 acres. The property is located on the south side of Route 30 (Carter Avenue) at 0.09 miles east of Route 30/1 (Maple Avenue) - Mile Post 0.911. Luis A. Ocasio is the owner/developer. Final Plat was submitted September 21, 2007. (PC File #07-23).
5. Final Plat Public Hearing for the Henry C. Marrow Minor Subdivision, Lot 1, 2 & 3-Residue. The property is to consist of 2 single family lots and 2 single family lot on 41.385 acres. The property is located on the southwest side of Route 12/1 (Billmyer Mill Road) at its intersection with Route 14 (Turner Road) approximately 0.036 miles south of the Berkeley County Line at Mile Post 1.514. Henry C. Marrow is the owner/developer. Final Plat was submitted on September 27, 2007. (PC File #07-26).

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6. Final Plat Public Hearing for the Wanda Aitcheson Minor Subdivision, Lot 1, 2 & 3-Residue. The property is to consist of 2 single family lots and 1 single family residue lot on 32.860 acres. The property is located on the south side of Route 25/6 (Ward Clipp Road) approximately 0.434 miles west of its junction with Route 25 (Kabletown Road) at Mile Post 0.956. Wanda C. Aitcheson is the owner/developer. The Final Plat was submitted on September 28, 2007. (PC File #07-27).
7. Final Plat Public Hearing for the Jackson Woods Subdivision. The property is to consist of 12 single family lots, 3 future parent to child single family lots and 1 single family residue lot on 195.709 acres. The property is located on the north side of Route 1/4 (Hite Road) approximately 150 feet east of its intersection with Route 15/1 (Jefferson Orchard Road). Marty and Carol Kable are the owners/developers. The Final Plat was submitted on October 5, 2007. (PC File #06-28).
8. Final Plat Public Hearing for the Angus View Subdivision. The property is to consist of 6 single family lots on 43.796 acres and 1 single family residue lot on 57.766 acres. The property is located on the north side of Route 1/5 (North Childs Road) approximately 2,500 feet east of its intersection with Leetown Road. Mark L. and Donna O. Butcher are the owners/developers. The Final Plat was submitted on October 5, 2007. (PC File #07-03).
9. Final Plat Public Hearing for the Wilmoth Construction Subdivision, Lots 1 and 2 on 4.3 acres. It is to consist of converting an existing maintenance facility on Lot 1 to general construction/contractor office, interior machine/carpentry shop with inside/outside storage of vehicles, tools and materials, and new exterior sign. Lot 2 will contain existing water treatment plant to be deeded to Jefferson Utilities. The property is located on the north side of Route 480 (Kearneysville-Route 9 to MD Bridge) approximately 2000 feet west of its intersection with Route 48/1 (Persimmon Lane) and 1800 feet east of its intersection with Ridge Road. Eric Lewis/Wilmoth Construction are the owners/developers. The Final Plat was submitted on October 5, 2007. (PC File #07-28).
10. Final Plat Public Hearing for the Greenbrier Investments, LLC Subdivision, Lots 1, 2 & 3-Residue. The property is to consist of 2 single family lots and 2 single family residue lot on 10.44 acres. The property is located on the north side of Route 9 and the west side of Route 9/5 (Mission Road) 0.207 miles north of Route 9 - Mile Post 9.207. Greenbrier Investments, LLC is to owner/developer. The Final Plat was submitted on October 5, 2007. (PC File #07-09).
11. Final Plat Public Hearing for the Longfield Estates Subdivision. The property is to consist of 26 single family lots and 4 single family residue lots on 261.0953 acres. The property is located on the east side of Route 230 (Shepherdstown Pike) and the south side of Route 33 (Uvilla Road) adjacent to the Uvilla Estates Subdivision. Potomac Professional Services, LLC is the owner/developer. The Final Plat was submitted on October 5, 2007. (PC File #05-10).
12. Community Impact Statement Public Hearing for the Notting Hill Subdivision. It is to consist of 20 duplex lots, 2 single family lots and 3 open space parcels on 7.5 acres. The west side of the property fronts on Route 5 (Shepherd Grade Road) at the intersection with Route 7 (Scrabble Road). John Kilroy is the owner/developer. (PC File #07-16).

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13. Community Impact Statement Public Hearing for the Woods at Wheatland Subdivision. The property will consist of 7 single family and 1 residue lot on 70.6 acres. The property is located on the west side of Route 340 (Berryville Pike) approximately 4 miles southwest of Charles Town. County Green, LLC is the owner/developer. (PC File #07-22).
14. Request by Nuannit Vasuvat for a variance from the requirement for a Community Impact Statement for a major subdivision and a variance from storm water for Preliminary Plat. The property is located at 2412 Shepherdstown Pike, Harpers Ferry. (Subdivision Ordinance, Article 7 and Section 8.2.e).
15. Director's Report on office activities and questions.
16. Public Comment Period.
17. Planning Commission Exchange.
18. Reports from Legal Counsel.
19. Legal Advice to PC.
20. Actionable Correspondence.
21. Non-Actionable Correspondence.

The Planning Commission welcomes written comments at any time. Our office is open Monday through Friday, 9:00 a.m. to 5:00 p.m. and is located at 104 East Washington Street, Charles Town, WV 25414. Our phone number is (304) 728-3228; the email address is planningdepartment@jeffersoncountywv.org and our website is www.jeffersoncountywv.org.

Minutes of past meetings and the comprehensive plan can be found on our website. The office has a file on each project as well as aerial photos of the county, minutes and recordings of past meetings, the Subdivision Ordinance and the comprehensive plan are available for your review in our office.

